

GSA Form 14  
October 1953

GENERAL SERVICES ADMINISTRATION

ROUTING SLIP

TO—

NAME

BUILDING, ROOM NUMBER, ETC.

1.

*Mr. W. K. Keno*

2.

3.

4.

5.

FOR—

☐

APPROVAL

☐

AS REQUESTED

☐

CORRECTION

☐

FILING

☐

FULL REPORT

☐

HANDLE DIRECTLY

☐

PREPARE REPLY FOR SIGNATURE OF

☐

ANSWER OR ACKNOWLEDGE BEFORE

☐

IMMEDIATE ACTION

☐

INITIALS

☐

NECESSARY ACTION

☐

NOTE AND RETURN

☐

READ AND DESTROY

☐

ALLOTMENT SYMBOL

☐

RECOMMENDATION

☐

SEE ME

☐

SIGNATURE

☐

YOUR COMMENT

☐

YOUR INFORMATION

FROM

*J. F. K.*

DATE

*1-14-64*

REMARKS

*Please prepare resolution  
on 130 day service  
contemplated for Commission  
Meeting and action -*